

# INSTITUTIONAL LAUNDRY SERVICE REPORT

ACCOUNT NAME		SUPPLIER NAME		DAY	MO.	YR.
STREET ADDRESS		REPRESENTATIVE		EMERGENCY CALL		CHECK ONE
CITY/STATE/ZIP		PHONE NO.	CITY/STATE/ZIP	ROUTINE SERVICE		
ARRIVAL TIME						DEPARTURE TIME

## LAUNDRY EQUIPMENT INFORMATION

MACHINE MAKE \_\_\_\_\_ DISPENSER \_\_\_\_\_  
 LOAD CAPACITY \_\_\_\_\_ LOCATION \_\_\_\_\_

## PREVALENT CONDITIONS

WATER HARDNESS \_\_\_\_\_ gr/gal. WASH TEMPERATURE \_\_\_\_\_  
 IRON CONTENT \_\_\_\_\_ RINSE H<sub>2</sub>O HEIGHT \_\_\_\_\_  
 FLUSH H<sub>2</sub>O HEIGHT \_\_\_\_\_ RINSE TEMPERATURE \_\_\_\_\_  
 FLUSH TEMPERATURE \_\_\_\_\_ FINAL RINSE HEIGHT \_\_\_\_\_  
 WASH H<sub>2</sub>O HEIGHT \_\_\_\_\_ FINAL RINSE TEMP. \_\_\_\_\_

## WASHING RESULTS

BRIGHTNESS \_\_\_\_\_ SOIL REMOVAL \_\_\_\_\_  
 FEEL \_\_\_\_\_ WRINKLE FREEDOM \_\_\_\_\_  
 ODOR \_\_\_\_\_ GENERAL APPEARANCE \_\_\_\_\_  
 STAIN REMOVAL \_\_\_\_\_ FINAL ph \_\_\_\_\_

COMMENTS AND OTHER SERVICES: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### INVENTORY AND REORDER INFORMATION

PRODUCT										
INVENTORY & ORDER QUANTITY										
CUSTOMER PURCHASE ORDER NO.	CUSTOMER ACCOUNT CODE						DELIVERY DATE			

\_\_\_\_\_  
 REPORT PREPARED BY  
 \_\_\_\_\_  
 A REPRESENTATIVE OF  
 \_\_\_\_\_  
 SERVICE PHONE NUMBER

\_\_\_\_\_  
 CUSTOMER SIGNATURE

WE BELIEVE THE INFORMATION PRESENTED HEREIN TO YOU, OUR CUSTOMER, TO BE TRUE AND ACCURATE. HOWEVER, NO WARRANTY, EXPRESS OR IMPLIED, IS MADE FOR THE PERFORMANCE OF EQUIPMENT NOT OWNED BY OUR COMPANY.